

**FEDERAL UNIVERSITY OF AGRICULTURE, ABEOKUTA**

**P.M.B. 2240, ABEOKUTA, OGUN STATE, NIGERIA**

**www.unaab.edu.ng**

**INVITATION TO TENDER FEDERAL UNIVERSITY OF AGRICULTURE, ABEOKUTA**

**(1) INTRODUCTION**

The Federal University of Agriculture, Abeokuta (FUNAAB) is desirous of undertaking Bids exercise (Technical and Financial) for the under-listed Projects, Consequently, the University wishes to invite reputable Contractors to bid for the following projects:

**(2) SCOPE OF WORKS**

**(A) YEAR 2017 TETFUND ZONAL INTERVENTION**

<b>S/N</b>	<b>Project</b>	<b>Bid Security (2% of Bid Price)</b>	<b>Location</b>
Lot 1	Construction of Comfort Station (3Nos)	Not Required	FUNAAB

**(B) YEAR 2015 TETFUND PROJECT MAINTENANCE INTERVENTION**

<b>S/N</b>	<b>Project</b>	<b>Bid Security (2% of Bid Price)</b>	<b>Location</b>
Lot 2	Maintenance of 2000 Capacity Auditorium complex, Livestock Processing Building, 500-Seater Central Computer Lab and College of Animal Science and Livestock Production (COLANIM)	Not Required	FUNAAB

**(C) 2018 FGN CAPITAL APPROPRIATION**

<b>S/N</b>	<b>Project</b>	<b>Bid Security (2% of Bid Price)</b>	<b>Location</b>
Lot 3	Construction of Seed Processing Building	Not Required	FUNAAB

**(D) NHIS PROJECT**

<b>S/N</b>	<b>Project</b>	<b>Bid Security (2% of Bid Price)</b>	<b>Location</b>
Lot 4	Construction of X-ray Building	Not Required	FUNAAB

**(E) WORLD BANK ASSISTED PROJECT**

<b>S/N</b>	<b>Project</b>	<b>Bid Security (2% of Bid Price)</b>	<b>Location</b>
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Refurbishment of Centre of Excellence in  
Lot 5 Agricultural Development and Sustainable Environment (CEADESE) Required FUNAAB  
Laboratory

**(3) ELIGIBILITY REQUIREMENTS**

To Interested bidders are required to submit the following documents:

- (a) Evidence of Certificate of Incorporation with Corporate Affairs Commission (CAC) including Forms CAC2 and CAC7;
- (b) Evidence of Firm's Tax Clearance Certificate for the last three (3) years valid till 31<sup>st</sup> December, 2019. The minimum average turnover required is N150million for project (A), N100 million for projects (B, C and D) and N250million for project (E);
- (c) Evidence of current Pension Compliance Certificate valid till 31<sup>st</sup> December, 2019;
- (d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31<sup>st</sup> December, 2019;
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31<sup>st</sup> December, 2019;
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 30/6/2019 or valid certificate issued by BPP;
- (g) Sworn Affidavit disclosing whether or not any Officer of the relevant committees of the Federal University of Agriculture, Abeokuta or the Bureau of Public Procurement is a former or present Director shareholder or has any pecuniary Interest in the bid and to confirm that all Information presented in its bid are true and correct in all particulars;
- (h) Company's Audited Accounts for the last three (3) years (2016, 2017 and 2018);
- (i) Evidence of Financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, Indicating willingness to provide credit facility for the execution of the project when needed;
- (j) Company Profile with the Curriculum Vitae of key Staff to be deployed for the project, including copies of their Academic/Professional qualifications (e.g. COREN, QSRBN, ARGON, CORBON, etc.);
- (k) Verifiable documentary evidence of at least three (3) similar Jobs in the last five (5) years including Letters of Awards, Interim Payment/ Valuation Certificates and Job Completion Certificates and Photographs of the project;
- (l) List of Plants/Equipment with proof of Ownership/Lease;

(m) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (all the eligibility requirements are compulsory for each JV partner;

(n) All documents for submission must be transmitted with a covering/ Forwarding letter under the Company's/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the names and Nationalities of the Directors of the company at the bottom of the page, duly signed by the authorized officer off the firm.

**NOTE:**

(i) The documents to be submitted should follow the order listed in a-o above. Each parcel should have a table of Contents, indicating the pages on which these Items are to be found.

(ii) Interested bidders should note that the original of the documents listed above would be requested and should be available for sighting, whenever required. Also, the bidding documents of any bidder that do not meet the above eligibility criteria will not be considered.

(iii) Interested and eligible bidders may obtain further information from the Procurement Unit; Room A119, Unity Building 'A' from 9:00am to 3:00pm Mondays to Fridays, except on public holidays.

**(1) COLLECTION OF TENDER DOCUMENTS**

(4.1) The sum of Ten Thousand Naira (N10,000.00) non-refundable tender fee, per lot, shall be paid into FUNAAB e-collection Account Number 0220217161018 on REMITA platform by generating Remita Retrieval Reference (RRR) and making the payment through any commercial bank. In generating the RRR, always ensure that you select Federal University of Agriculture, Abeokuta as the Name of the MDA and Tender Fees as the Name of Service/Purpose. The evidence of payment shall be submitted with the bidding documents.

(4.2) Bidding documents will be available for collection from the office of the Procurement Unit, Room A119, Unity Building 'A' on presentation of non-refundable processing fee as indicated above.

**(2) SUBMISSION OF TENDER DOCUMENTS**

Two (2) copies of the technical bidding documents must be submitted in A4 size paper, paged, neatly bound and sealed in one envelope, while the financial bid must be sealed in another envelope and all (both technical and financial bids) are to be submitted in one (1) big envelope with the inscription on the top left side of the envelope, e.g.: "Construction of Comfort station", indicating the name of the company on the reverse side of the envelope and delivered to: The Head Room A119 Unity Building 'A' Federal University of Agriculture P.M.B 2240, Abeokuta, Ogun State at **12:00 noon on Wednesday, 5 June, 2019.**

**(3) OPENING OF BIDS**

All bidders, their representatives, and the general public are invited to attend the Technical bid opening at **12:00 noon on Wednesday, 5 June, 2019** at Room A119, Unity Building 'A', Federal University of Agriculture, Abeokuta.

**(4) ADDITIONAL INFORMATION**

- (i) The full details of the Specifications for each lot would be attached to the Bidding documents and all financial bids should be quoted in Naira (N);
- (ii) All Bids for any lot requiring Bid security must be accompanied with bank guarantee of at least 2% of the bid price as bid security in Naira;
- (iii) Bids would not be awarded to the lowest bidder but "lowest evaluated responsive bidder";
- (iv) No bidder should bid for more than two (2) Lots;
- (v) All Bids submitted after the closing date and time would be returned un-opened;
- (vi) All bids must be expressed in English Language;
- (vii) Failure to fulfil satisfactory the conditions as requested above will result to invalidation of such bid;
- (viii) Bidders who are successful in the Technical bidding will be invited for the opening of the financial bids, at a later date, while the financial bids of unsuccessful bidders will be returned to them un-opened.

**SIGNED:**

**HAKEEM 'BOLA ADEKOLA PHD. FCIDA. FCIA  
REGISTRAR**